CONSTRUCTION YOUTH TRUST

Website Privacy Notice

Reviewed and adopted by the Board of Trustees: 24th of September 2025
Next Review Date: Q3 2026

Published Construction Youth Trust Website Privacy Notice

Our website privacy policy is designed to describe our use of any and all information and data that you may share with us or that we collect from you on this website. This document is a policy that forms an agreement between us, Construction Youth Trust, the owner of this website, and you the user of this website www.constructionyouth.org.uk

Please take the time to read this privacy policy as it defines the terms of use of the website by you, the user.

Please refer to our general privacy notice for details of how we use other data that you may provide to us.

Relevant definitions

Construction Youth Trust, or Construction Industry Trust for Youth, we or us Construction Industry Trust for Youth, a limited company incorporated in England and Wales, registration number 04461612 and registered charity, number 1094323.

Our registered offices are at London Scottish House, London, SW1P 2DX.

User or you
Any third party what may access the website who is not an employee or contractors of Construction Youth Trust.

Website
Refers to the website that you are currently accessing on the domain www.constructionyouth.org.uk or any sub domain of this domain, unless we tell you otherwise in that website's terms and conditions or privacy policy.

Data
All the information provided by you via website contact forms, email submissions, comments on blogs and news and via any other method available on our website.

Cookies
A cookie is a text file that we might place on your computer when you use this website. The website will then use this file to store information in order to improve user experience, track information about your visit or for functional purposes. More information about the types of cookies used on this website is in the Cookies clause below.

Data Protection Laws
Any laws that applies to the protection of your personal data including the Data Protection act (2018), Data (Use and Access) Act 2025 and the UK GDPR.

GDPR
The UK General Data Protection Regulation.

Cookie Law

Refers to the Privacy and Electronic Communication (EC Directive) Regulations 2003 and as amended by the Privacy and Electronic Communication Regulations 2011 and the Data (Use and Access) Act 2025.

Persons
Includes companies, agencies, firms, individuals, government entities, trusts, charities, partnerships and any other organisation.

1. **What is covered by this privacy policy?**

The privacy policy applies to the actions of users of this website and this website alone, not any websites, social media platforms or any other location linked to or referred to on this website.

Construction Industry Trust for Youth are the data controllers and we will define how your data is used and will endeavour to update this document to ensure it is accurate.

2. **What data do we collect on this website?**

We may collect the following information from you on this website:

Contact information such as email addresses, telephone numbers, names and any other contact details. We collect this information in accordance with this privacy policy

3. **How do we collect this information?**

We will collect your data in a number of ways:
- Data you may give to us via web forms that you complete
- Data that you may send to use via email to addresses listed on our website
- Data that we collect automatically

4. **What data is collected automatically?**

When you use this website, we may do the following:

- Automatically collect information about how you use the website. We use this information to help us to improve the website and we may collect your IP address, the date and time of each visit, pages visited and how you interact with the website's content

- Automatically collect information using cookies. We will do this in line with the settings you've applied for cookie usage in your web browser. We detail the cookies we use on this website in the section below entitled 'cookies'

5. **How will we use your data?**

We may use the information that you provide us to from time to time to improve our services and website user experience. We may also use it for:

- Internal record keeping
- To send you email marketing, should you have opted-in to this
- To contact you, if you requested that we should do so

We may retain your data if we deem it necessary for legitimate interests. You are entitled to object to this, if you do, please contact the data processor (detailed below) and we will update or delete your records.

6. **What about data breaches?**

We have organisational processes in place to deal with any suspected data breaches. If you suspect that your data is being misused or has been lost, please contact us immediately at hello@constructionyouth.org.uk.

You should always take the necessary steps to ensure that your data is safe your own device. You need to protect your device for viruses and malware to reduce the chances of identity or data theft. More information is provided on the HM Government website www.getsafeonline.org

7. **How long will you keep my data?**

We will only keep your data for as long as is deemed necessary to fulfil the purposes outlined in this privacy policy, or until the time that you request it is deleted.

Please note that even if we delete your data, we may be required to keep it in an archive for legal, tax or regulatory purposes as governed by UK law.

8. **What are my rights?**

According to UK law, you have the following rights relating to your data:
Right to access You have the right to request copies of the data we hold about you at any time, or to request that we modify or delete this data and where reasonably possible we will fulfil requests. We will not charge you to provide you with the information we hold about you, unless your request is “manifestly unfounded or excessive”. Where legal, we may refuse your request, but we will tell you the reasons for the refusal.

- **Right to correct** You have the right to request that your data is rectified if it is inaccurate or incomplete.
- **Right to erase** You have the right to request that your data is deleted and removed from our system.
- **Right to restrict** our use of your data You have the right to block us form using your data or restrict the way we use it.
- **Right to data portability** You have the right to request that we move, copy or transfer your data.
- **Right to object** You have the right to object to our use of your data including use for legitimate interest.

9. **How can I exercise these rights?**

To exercise any of the above rights, please get in touch with us at hello@constructionyouth.org.uk or telephone on 020 7467 9540.

If you are not satisfied with how we handle your request, you may refer your complaint to the relevant data protection authority. In the UK this would be the Information Commissioner's Office: http://ico.org.uk

We ask that you let us know if you've updated your contact details so that we can keep your data up to date during the period in which we hold it.

10. Cookies

Our website may place cookies on your computer to help us to improve the experience of using the website. We have carefully selected only the essential cookies and have taken all the necessary steps to ensure that your privacy is protected and respected.

All cookies use on this website are governed by the current UK cookie laws.

We may use the following cookies:

- **Necessary cookies** We use some cookies to ensure that our website operates as we intend it to. These include, for example, any cookies that enable you to log into secure areas, use shopping carts etc.
- **Analytical cookies** We use cookies to monitor the number of visitors on our website and track how they move around the site and engage with its content. We will use this information to improve how our website performs and make changes to its structure and content.
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We have listed the cookies we use in the Cookie Schedule below.

11. How can I disable the use of cookies via my web browser?

Depending on the browser that you use, you can use the settings to decide whether you permit the use of cookies. Be default, most browsers permit cookies. You can also delete any existing cookies via your browser. See your browser's 'help' feature to find out how to do this.

You should ensure that your web browser is up to date and using the latest version of the software.
More information about cookies can be found at https://www.allaboutcookies.org/

12. What else do I need to know?

You cannot transfer your rights to any other person or organisation. We may transfer our rights where we do not believe that this affects your rights.

If any part of this privacy policy is deemed to be invalid or illegal, this does not affect the validity or enforceability of any other part of the policy.

We may change this policy as we see fit, without any prior notice. You will be deemed to have accepted any further changes when you accept the policy on initial use.

This policy is an agreement that is governed by and interpreted according to UK law. All disputes arising are to be held under the exclusive jurisdiction of UK courts. You may contact us by email at hello@constructionyouth.org.uk.

Cookie Schedule

Here is a list of the cookies that we use on this website. If you believe we have missed any, please get in touch.

- **Necessary cookies** Cookie to track acceptance of cookies and dismissal of cookie notice.
- **Functionality cookies** If you have a login for the website, you will have a session cookie.
- **Analytical cookies** Google Analytics cookies to track your use of the website:

Cookie	Domain	Description	Duration	Type
_ga_*	.constructionyouth.org.uk	Google Analytics sets this cookie to store and count page views.	1 year 1 month 4 days	Analytics
_ga	.constructionyouth.org.uk	The _ga cookie, installed by Google Analytics, calculates visitor, session and campaign data and also keeps track of site usage for the site's analytics report. The cookie stores information anonymously and assigns a randomly generated number to recognize unique visitors.	1 year 1 month 4 days	Analytics
wpEmojiSettingsSupports	constructionyouth.org.uk	WordPress sets this cookie when a user interacts with emojis on a WordPress site. It helps determine if the user's browser can display emojis properly.	session	Necessary